

If child performing less than 4 days in a 6 month period.

A Notification of a Performance form must be completed giving details of performance and all those children of compulsory school age that are involved. This must be submitted to Education Welfare Service 14 days before the performance.

A licence will be issued and a copy will be sent to yourselves. The child's school will be notified.

The child may not be absent from school for this performance.

Notification of details of a Chaperone form must be completed, giving details of those adults that are acting as chaperones. This form must be submitted with the Notification of a Performance form to Education Welfare Service.

If child performing more than 4 days in a 6month period, or require time from school.

An Application for a Child Performance Licence must be completed and submitted to the Education Welfare Service at least 21 days before the performance.

Part 1 of the application form must be completed by the person responsible for the performance, part 2 by the parent of the child and part 3 by the head teacher of the child's school. A medical declaration must also be completed by the child's parent.

x 2 passport photographs and a copy of the child's birth certificate must be sent with the completed application form to the Education Welfare Service.

Education Welfare Service will issue a licence for each child, with one to be sent to yourselves. The licence will state the dates and times that the child will be performing.