

SCHEDULE 2

A list of equipment available for use by the hirer

Lighting

8x Selecon Pacific 25-50 1000w BP
4x Strand T84 1kw
4x Strand 264 1kw
8x Source 4 zoom 15/32 .575kw fixed foh
2x Source 4 zoom 25/50 .575kw
12x Cantata fresnel 1.2kw all with barn doors
8x 123 fresnel 0.5kw no barn doors
8x 803 fresnel 0.65kw no barn doors
10x Furse medium fresnels 0.65kw no barn doors
4x 256 fresnel down rated to 1kw no barn doors
4x coda 4 0.5kw rigged on flood bar. Not movable.
12x P60 flood light 0.5kw
8x Parcans CP62 as standard with CP61 available on request
NB. all stage lanterns on dimmers 15A s/o's pin type

Sound (reinforcement only and may be used to augment own system)

Spirit Folio SX 16/2/2 side stage
Or Spirit LX7 24/4/2 FOH Mix Posn
Cassette deck
Mini Disc
CD player
11 standard microphones (6xsm58 2xsm57 3x pro45 choral mics)
8 stands
4 on stage monitors (2 side fills)
4 F.O.H. speakers (EVsx 300) + 2 EVS200 Vocal delay
Also talkback and show relay to dressing rooms

Stage

16 sets of braces and weights
Complete black box
White cyc (solid)
2 crossover tracks
2 wipe tracks
2 Set Black tabs
1 Set Gold tabs
1 gold gauze

The Theatre endeavours to keep this equipment fully serviceable but due to frequent use it cannot be guaranteed that all will be available.

SCHEDULE 3

This shall be a list of staffing included in the basic Theatre hire fee

Front of House Staff

The Theatre will provide Box Office Staff to sell tickets in advance and on the day of the performance during normal Box Office opening hours

The Theatre will supply Front of House Management and ushers as required by the licence for the performances

Technical Staff

The Theatre will supply a Stage Manager and a Lighting/Sound Technician for a maximum of 3 hours of rehearsal fit up plus the performance

Technical support after 12 noon Sundays will be recharged at the appropriate rates

Any extra requirements to be agreed 28 days in advance

SCHEDULE 4
DIRECTORATE OF ADULTS & COMMUNITIES - CULTURE
CIVIC THEATRE
PRINCIPAL LICENCE CONDITIONS

- All exits and Gangways on the stage in the foyer and auditorium must be kept clear at all times
- No loose seats are allowed in the auditorium other than wheelchairs in the authorised positions
- No standing is permitted in the auditorium
- Smoking is NOT PERMITTED in ANY areas
- The maximum number of persons permitted backstage is 100
- All stage scenery and properties must be suitably fireproofed or inherently fire retardant
- Any equipment brought in must comply with safety requirements This applies in particular to electrical equipment Portable Appliance Test and certificates
- Entry to the Auditorium by valid ticket only except as part of the performance
- Photography and/or electronic recording of the performance is prohibited by copyright and the Protection of Children Act
- No naked lights or pyrotechnics are permitted on stage without the prior approval of the fire officer
- The Theatre is licensed for stage presentations between 0900 hours and 2300 hours only
- **All performances involving children under 16 must be registered with the Doncaster Safeguarding Children Board(DSCB) and any children performing more than 4 days in any 6 month period must be licenced under the Children & Young Persons Act 1963.**

NOTE

**The Department of Education and Science rules require that when children are appearing on the stage they must be clear of the Theatre by
2200 hours**

SCHEDULE 5
THEATRE REGULATIONS

- (1) No performers are permitted front of house in costume unless required to do so in the course of the production
- (2) **If a production involves children under 16 it is the responsibility of the Producer to provide a suitable number of registered chaperones at all times the building is in use by the children**
(information available on website www.doncastercivic.co.uk)
- (3) The auditorium must be cleared as soon as the performance has finished
- (4) The daily use rate includes one performance additional performances will incur extra charges
- (5) A rehearsal day does not include a public performance even if no charge is made for admission
- (6) The Producer must abide by all the Council's health and safety regulations and requirements
- (7) All back stage areas must be cleared 30 minutes after curtain down
- (8) All staff and Producers for a production will arrive at the Theatre no later than 35 minutes prior to curtain up
- (9) No alcohol is permitted backstage
- (10) The get out will commence as soon as the last performance has finished
- (11) No items not required for the production may be stored in the Theatre
At the end of the get out all the Producer's scenery costumes properties equipment and other items must be removed from the Theatre
- (12) Dressing rooms will be allocated as agreed with Theatre staff
- (13) **The hirer will provide a suitable adult to act as door person and ensure the security of the backstage area at all times they are in the Theatre**

Backstage areas and dressing rooms should be left as you would like to find them with all litter in the bins provided.